

**BOARD OF ADJUSTMENT APPEALS APPLICATION
AND
BOARD OF TRUSTEES APPEALS APPLICATION**

This application and required information must be returned complete and fee of \$250 must be paid. Application may be delayed if incomplete.

PLEASE PRINT THE FOLLOWING INFORMATION:

Applicant_____

Variances Address_____

Mailing Address_____

Work Phone #_____ Home Phone #_____

Type of variance requested_____

Legal Description of site_____

APPLICATION MUST BE ACCOMPANIED BY:

A legal description of site and drawing of the site showing location of all existing and proposed building and other features drawn to scale and showing all dimensions including the height of existing structures and proposed structures. All easements on or adjoining the property must be identified.

Description of exceptional and substantial hardship due to physical conditions of the property and/or ordinance interpretations. Please address each hardship, use additional paper if necessary.

A list of all property owners within 300' of subject property. Please list the mailing addresses of all property owners.

Please look at the Town of Lyons Municipal Code, Section 9-17.

SIGNATURE OF APPLICANT_____

Please address each of the variance criteria in detail, attaching additional sheets, if necessary.

1. Explain how the property has exceptional topographic conditions, is exceptionally narrow, shallow, etc.

2. Explain how the strict enforcement of applicable zoning code would result in a peculiar, exceptional and undue hardship upon the property owner.

3. Will a variance create a substantial detriment to the public good; substantially impair the intent and purpose of the zoning ordinance pertaining to your property?

4. Explain what exceptional circumstances apply to this specific property, which do not generally apply to other properties in the same zoning area or neighborhoods.

5. Explain the specific practical difficulties and unnecessary hardships you would incur if the variance appeal is denied.

The applicant has the responsibility of proving that all of the above are applicable to his/her case since he/she is requesting a special privilege. The decision to approve, deny, or approve the variance with conditions will be based specifically on the evidence presented.

Case # _____

Date Received _____ Received By _____ Paid _____

- ☐ Zoning Variance
- ☐ Set Back Varinace
- ☐ Nonconforming Use
- ☐ Board of Adjustment
- ☐ Board of Trustees