

SHELTER & FACILITY RENTAL FAQS

Terms and Conditions for Facility Rental

No permit shall be issued except upon satisfactory assurance that the use of the facility will be under the direct supervision of an adult.

Rules and Regulations

All Town of Lyons facilities are patrolled by local law enforcement agencies. All applicable rules and regulations, including state statutes and town ordinances, are enforced.

- The applicant is prohibited from raising funds or charging admission, unless they have been granted a special use/event permit.
- Alcohol is strictly prohibited. Glass containers are also prohibited.
- Amplified music/sound is prohibited.
- Destruction, damage, or removal of any vegetation or defacement of property is prohibited. Permit holders will be charged for the cost of repairs, and any violator of town regulations will be prosecuted.
- There are no designated or guaranteed parking spaces. Loading and unloading of vehicles must be done from a designated parking stall and all vehicles are prohibited from idling.
- No person shall start or maintain, or cause to be started or maintained, any fire on any public property, park, parkway recreation area, open space, street, or public way, unless confined within a barbecue grill permanently erected by the town for such purpose.
- No person shall place any external grills in the park, on public property, parkway, recreation area, open space, or public way.
- Only charcoal is allowed in the permanent grills on site and it must be furnished by the person(s) reserving the facility.
- Barbecue grills must be left in a clean condition, and fires must be fully extinguished and cold before leaving the area.
- Collecting wood or creating ground fires is strictly prohibited.
- Please note: Fire bans may be in effect at any time that prohibit fires or ignition sources of any type, including what has been allowed in a permit. Check the [Boulder County Fire Restrictions](#) page in advance of the event for any fire bans.
- Facilities must be left in a clean and orderly condition. Applicant will be required to pay for all damages, loss and costs associated with excessive clean up.
- Under no circumstances are signs, balloons, or any other items to be nailed, pinned, stapled or otherwise attached to any tree, park sign, facility, and/or along the roadways.
- Shelter/facility reservation groups must remove their trash and place in appropriate receptacles.
- All attendees not displaying a Lyons Residential Parking Pass must have a paid parking permit if parked in either LaVern Johnson or Bohn Park.
- Town ordinance prohibits smoking in the Parks (including the use of electronic smoking devices).
- Dogs are not allowed at any shelter or pavilion.

Cancellation for Policy/Change or Modify Reservation

- **Cancellation policy:** Request for cancellation of this agreement must be received 30 days prior to the reservation date to receive a full refund (less credit card fees). If the cancellation is between 7 and 29 days, the amount to be refunded will be pro-rated based on the date of cancellation. If less than 7 days notice, there are no refunds. Weather is at the renter's risk.
- **Change policy:** Changes can be made at no additional charge up to *29 days before* the scheduled event. No changes can be made to reservations that are *7 or fewer days* prior to the scheduled event.
- **Refunds:** There are no refunds for cancellations due to inclement weather or conditions, including but not limited to: rain, strong winds or wildfires. Check in advance for any fire bans. There is no guarantee that charcoal grills will be allowed if there is a current fire ban.

Parking Fees

Vehicles that do not have a Lyons Residential Parking Pass must have a paid parking permit if parked in either LaVern Johnson or Bohn Park. Parking is enforced daily from 7 am – 9 pm. All vehicles must display a valid daily parking permit. Your reservation does not include parking fees, which range from \$2- \$3 per hour. The self-service stations take cash or credit card.

Rental Time Blocks

The three primary rental periods are 9 am – 2pm, 3 pm- 8 pm or a full day 9 am- 8 pm.

During peak season (May 1 – Sept 30), we reserve the right to only allow for full day rentals on the weekends.

Amplified Sound

Any and all amplified sound (ie: a PA System, music with speakers) is prohibited.

Fire Bans

It is the responsibility of all permit holders to check in advance of their event for any fire bans. Fire bans may be in effect at any time that prohibit fires or ignition sources of any type, including what has been allowed in a permit.

Advance Facility Rentals

You can reserve a shelter or facility beginning in January of the year of the rental.